

WSU VISTA – Long-Term Care Ombudsman Outreach & Volunteer VISTA

Join us to recruit volunteers to advocate for the well-being, safety and rights of Kansas long-term care residents. Your primary focus will be on developing resources for training and recruitment.

AmeriCorps VISTA members are passionate and committed to their mission to bring individuals and communities out of poverty. Members make a year-long, full-time commitment to serve on a specific project at a nonprofit organization or agency. They focus their efforts to build the organizational, administrative, and/or financial capacity of organizations that fight illiteracy, improve health services, foster economic development, and otherwise assist low-income communities. Members earn a modest living allowance, limited benefit options and after a year of service are eligible for an Education Award of \$5,775 or post-service stipend. More information is available at www.VISTAcampus.gov.

The mission of the Office of the State Long-Term Care Ombudsman is to advocate for the well-being, safety, and rights of Kansas long-term care residents by assisting them in attaining the highest possible quality of life.

Location: Office of the State Long-Term Care Ombudsman, 900 SW Jackson, Suite 1041, Topeka, KS 66612

Website: Ombudsman.ks.gov

Required age: 18 years old

Is a car or a driver’s license recommended or required, if so, which one? Valid driver’s license

Minimum desired education level: Some college

Preferred skills:

x	Communications
x	Computers/Technology
x	Education
x	Writing/Editing

x	Public Speaking
x	Recruitment
x	Teaching/Tutoring

Primary Duties:

1. Develop New Ombudsman Volunteer training manual and Instructor’s Guide.
2. Develop different methods for training, including classroom, one-on-one and videoconferencing
3. Develop and implement a statewide plan for recruiting new ombudsmen volunteers
4. Identify and establish resources & partnerships to facilitate volunteer recruitment
5. Identify and develop online resources for volunteer recruitment
6. Develop supplementary ways that volunteers can support our program.
7. Develop an Ombudsman Volunteer Coordinators’ Handbook

Preferred Qualifications:

1. An independent, self-motivated, creative and resourceful individual with a commitment to the agency’s mission.
2. College degree preferred.
3. Strong interpersonal, verbal, and written communication skills – please provide a writing sample.
4. Public speaking skills
5. Comfortable with computers, proficient with Windows Office Suite and database programs.
6. Valid driver’s license, with good driving record.

The field of service areas in which members will serve: Elder Care, Community Outreach and Health.

For more information about this position, please contact:

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